



By signing this form, I declare that the information provided is to the best of my knowledge and is true and correct.

I further declare that:

- I have read and reviewed the Student Handbook supplied to me and have been informed about the Terms and Conditions of my enrolment, as well as my rights and obligations;
- I have read and reviewed the Course Brochure and understand the fees to be paid, the terms of payment, as well as the cancellation and refund policies;
- I have reviewed the relevant course information and marketing materials and fully understand the requirements of the course I am applying for;
- I understand that this agreement and the availability of Integrated Training Pty Ltd's complaint and appeals process does not remove my right to take action under Australia's consumer protection laws;
- I understand that my photo may be used in Integrated Training Pty Ltd's promotional material and consent for my photo to be used - should you wish to opt out of this, please notify us [here](#);
- I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice; and
- I understand that if my course is being paid for by my employer or job network provider, information about the course, my progress, my outcomes and the certificate and/or transcript will be shared with my employer or job network provider
- Make sure to have fun and be respectful.

**Integrated Training Pty Ltd** has the right to change or modify the date of the course at our discretion.

Conditions of Entry

### **Refund**

A Non refundable deposit of \$250 is required on commencement. If a course is paid in full a refund can be granted prior to the course commencing by providing a notice period of three working days prior to course commencement. If the student notifies Integrated Training within the appropriate period a full refund can be given, minus a \$250 non refundable deposit. Once the course has commenced there are no refunds permitted. Failure to attend the course will also result in the forfeit of the full fee. If the RTO fails to provide the agreed services the student will be entitled to a refund.

**Non Attendance:**

If a student fails to attend a course without notice as mentioned above the course fees will not be refunded or reallocated to another course. If the student would like to make up the days that they have missed they are subject to availability and subject to \$100 each day missed. Integrated Training does take into account medical and compassionate absence. For medical absence a doctor's certificate must be produced.

**Social Media:**

You hereby grant Integrated Training the irrevocable and unrestricted right to use, reproduce, and publish photographs and/or videos taken of you during the Training, without compensation. This includes the right to use your image, likeness, and voice.

**Code of Conduct:**

Any behaviour that is disruptive, anti-social, violent or otherwise unacceptable may result in a termination of the course. If a student is found plagiarizing work from another student this will also result in a termination of the course with no refunds.

**Self Defence**

I hereby agree to act responsibly with the techniques taught to me by Integrated Training under no circumstances shall the techniques taught to me by Integrated Training to be used outside training unless it is necessary and reasonable to do so for my self-defence or the defence of another. I also agree to the following terms and conditions:

1. I acknowledge that agreeing to this document waives any cause of action or claim against Integrated Training, their staff and their members for any injuries that arise from attending, training or participating in any activities at Integrated Training
2. I acknowledge that physical contact will be used by instructors, students and others at Integrated Training as part of my training and give full consent to any physical contact that may be required or is customary to Security and self-defence training.
3. If I fail to inform Integrated Training of any past injuries or current medical issues that I cannot hold Integrated Training liable for any complications that arise from training.
4. I have to declare whether or not I am currently involved in any claim for workers compensation or involved in any litigation for a personal injury.

**Privacy/Student Records:**

All records are completely confidential Integrated Training does not have any authority to release any of the information you have provided us being from an enrolment form or Recognition of Prior Learning (RPL). Student records, including assessments can be used by integrated training for auditing and or moderation.



**Attendance:**

This course is a face to face course and requires 100% attendance. Missed days or late arrivals departures will result in the student being found 'not yet competent'. If the student would like to make up the missed days this will occur an additional cost.

All students must be able to meet a certain standard of English literacy and numeracy in order to complete the course. An English language aptitude test will be conducted before commencing the course to determine if the person is suitable to attend the course. Please note the aptitude test must be completed on site and needs to be completed by the person enrolling in the course not a friend or family member. CCTV is used to monitor the premises at all times.